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**Minutes of the Virtual Meeting of Settle Town Council held on
Monday 12th April 2021 at 7:00 pm.**

Present: Cllrs Balsamini (Chair), Taylor, Bellfield, Oliver, Yates, Harrison, Linley, Lord, Rymer and Catherwood & District Cllr Hull

Clerk: Rebecca Hill

Assistant Clerk: Katie Dugdale

Members of Public: 6 members of the public were present.

The Chair welcomed everyone, introduced the virtual meeting procedure, and declared the meeting open.

VTC2187: Public Participation:

A representative from Settle ACE addressed the Council and offered the Green Café ACE meeting as a platform to launch the Council's Climate Control and Biodiversity Policy & Action Plan.

A member of the public raised concerned about road safety in relation to the Anley Crag development. They requested a site meeting with head of development & the police to discuss her concerns further.

VTC2188: Apologies: To record and approve reasons for absence.

RESOLVED: That no apologies were received.

VTC2189: Code of Conduct - Localism Act 2011: To record any Councillor's Disclosable Pecuniary Interest in relation to items on this agenda, to consider any dispensations or changes in member's register of interests. **No items were considered.**

VTC2190: Policing

The NY Police report was circulated to Cllrs. prior to the meeting

RESOLVED: The report was noted.

VTC2191: Minutes To approve draft minutes of the meetings as a true record and approve recommendations from committee and steering groups.

- Full Town Council meeting on Monday 1st March 2021
- Climate Change and Biodiversity Steering Group on Friday 12th March 2021 inc. Table of actions.

RESOLVED: That the minutes were approved as a true record.

VTC2192: To receive County and District Councillor's Report

District Cllr Hull provided an update on the consultation of the reorganisation of the Council and that virtual meetings would soon be coming to an end. New grant funding for the reopening of the high streets is available. **The information was noted.**

VTC2193: Matters relating to County, District and Parish

a) Receive a response form NYCC stating the works on the High street will not be completed and no funds left until 2023. **The information was noted.**

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b) Report on Government decision to not allow local councils to continue with virtual meetings after 6th May 2021. Remote meetings 'call for evidence' response required. After discussion it was **RESOLVED** that the "Call for Evidence" questions be collated into Microsoft forms and sent out to individual Cllrs to complete.

c) To consider the implications and agree future dates and venues for the Council and Committee meetings. After discussion it was **RESOLVED** to accept the future meeting dates and agree on St. Johns Methodist Church, Settle as a venue if we are unable to continue to meet virtually.

d) Skate Park – To receive an update from the clerk including funding and remodelled design and set the next date for the skate park steering group. The Clerk provided an update. After discussion it was **AGREED** to defer this item to the next meeting on Monday 10th May 2021 once the Skate Park steering group had met.

e) Further consideration of the agreement with CDC to the domestic waste bin's location behind The Shambles for residents of the flats. **RESOLVED that there needs to be a written proposal, that The Council will then take a view on and that the Council accept no liability relating to the waste bins.**

f) Rough Sleepers in Settle. Issues regarding the rough sleepers, including human waste, were discussed. It was **AGREED that the Lengthsman would investigate the situation further and report back to the necessary authorities. It was noted that a future agenda item would be to review the terms & conditions relating to areas owned by the Council.**

VTC2194: Planning

a) Applications (applications advertised by the planning authority received prior to the meeting will be considered).

2021/22711/TPO T1 Luncombe Oak Crown Lift to 5M remove dead wood and thin crown by 10% at 4 Duke Street Settle. **RESOLVED: No Objections**

2021/22588/HH Proposed renewal of render replacement of windows and door at Roundabout Cottage High Hill Grove Street. **RESOLVED: No Objections**

2021/22605/REM Reserved matters application for first phase of employment development at Anley Crag (Comments submitted 31st March 2021) **RESOLVED: The Council objected and have concerns regarding the proposed entrance to the development would like to ask the developer to review the safety of the access and egress arrangements for the site. The Council would like to arrange a site meeting with the developer to look at alternative arrangements.**

2021/22551/FUL Conversion of garage to bungalow with extensions and other alterations 1 High Fell Close. **RESOLVED: No Objections**

2021/22464/FUL New agricultural building at Mearbeck Farm. **Resolved: Not to Comment**

C/62/422D and E FULL & LBC Conversion of Middle Barn Mearbeck to 2no. residential dwellings for use as holiday lets/local occupancy. **RESOLVED: No Objections**

b) Decisions.

2021/22428/HH proposed rear extension, removal of garage and construction of timber garden room at 4 Cammock Lane, Settle. **Granted**

2020/21883/FUL Proposed change of use and rear extension at Former Nat West Bank. **Refused**

2020/21884/LBC Proposed change of use and rear extension at Former Nat West Bank. **Refused**

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VTC2195: Finance

a) To check the Market books and to receive the Market report for March 2021.

The Market books were checked by Cllr Taylor. The Clerk provided a verbal update on the Market Report. **RESOLVED: That the Market Books were approved and that the report was noted**

b) To receive a report from Market Superintendent to continue reduced rents for April 2021.

RESOLVED: To allow Market traders to pay reduced rents for April 2021

c) To approve accounts for payment and to note receipts for February, March and April to date.

RESOLVED: That the payments were approved up to 1st March 2021 following inspection by Cllr Taylor. March accounts still need to be checked and verified. The Clerk will bring back to the Council Meeting on the 10th of May.

February Receipts: £ 6,523.09

Payments: £8984.04 (less transfers)

March Receipts: £ 355.17

Payments: £ 11,753.19 (less transfers)

April Receipts: 11,556.92

Payments £ 3,361.84

Bank Balances 31st March 2021: Community Account £1163.41 BMM Account £37,125.67

d) To receive the year end bank reconciliation 2020-2021

A shortfall of £176 was currently showing. The Clerk will continue to work on the year end reconciliation and bring back to the meeting on the 10th of May.

e) To approve the purchase of a new Town Council Notice Board for the Market Place. After discussed it was **RESOLVED to purchase a new double-sided notice board – Contractor / Quote E. and apply for a grant if this was available.**

f) To approve Clerk, Assistant Clerk and Councillors attendance at YLCA spring Conference 21st & 22nd April 2021 cost £40 per member. **RESOLVED That the cost of £40 per member was approved.**

VTC2196: Castlebergh Crag

a) To receive an update from Castlebergh 1st Scouts and a request for Transfer of the Land as soon as possible. It was **AGREED that the Clerk contact the solicitors for advice relating to this matter and report back to the Council. It was **RESOLVED** that the Clerk write a letter of support for the Scouts.**

b) Report on test drill holes for Panoramic panel.

The Clerk provided an updated. It was **AGREED** that the Clerk would contact the BMC and speak to the Lengthsman reference core drilling.

c) Vandalism to entrance gate and people counters.

The information was noted. It was **RESOLVED** to get some more perplex boxes to house the people counters & to extract the data.

VTC2197: Climate Change and Biodiversity

a) To consider the launch of the Town Council's Climate Change and Biodiversity Action Plan through "ACE Settle" Green cafe. After discussion it was **RESOLVED to launch the Council's Climate Change and Biodiversity Action Plan through ACE Settle Green Café meeting. It was **AGREED** that this item be also added on the agenda at the Annual Town Meeting on 26th April 2021.**

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b) Email from Settle Ace re a local energy plan. (Circulated 6th April) it was **RESOLVED** to contact Langcliffe and Giggleswick parish Council's and that in principle we would work with other Councils.

c) Email relating to a request for questions to be included in a transport survey by Ace Settle. The information was noted. No further questions were requested to be added to the transport survey by ACE Settle.

VTC2198: To receive and respond to correspondence (correspondence received after the advertised agenda will be considered)

a) A request for permission to hold a Road Safety Event Sunday 2nd May, from North Yorkshire Fire & Rescue, on the Market Place. **RESOLVED** that permission be given for the road safety event to go ahead.

b) Request for Duke of Edinburgh placement service at Settle Town Council.

RESOLVED: That the Duke of Edinburgh placements were granted.

C) RHSS Welcome Back Fund Grant Funding

The Clerk provided details of the £50,000 Craven District have received from the government to help local business and encourage the reopening of the High streets with grants for publicity campaigns and street food markets public realm enhancement temporary directional signage. A meeting was to be held with the CDC officer Chamber of trade rep and Age UK North Craven rep on Tuesday 13th April and the Clerk to report back on 19th May 2021.

VTC2199: To receive information and reports from Councillors on their attendance at other meetings (not already covered in this agenda)

a) White Rose Update from Yorkshire Local councils Assoc -19th March and 1st April. **The information was noted.**

VTC2200: Future agenda items and Dates of next meetings:

Skate Park Bins at the Shambles Rough Sleeper Holiday Lets

Terms & Conditions relating to Council owned land- no overnight camping etc.

26th April 6 p.m. Annual Town meeting (virtual)

26th April 7 p.m. Planning and Environment Committee meeting

26th April 8 p.m. Market and Services Committee meeting

10th May Annual Meeting of the Town Council 7p.m. (Election of Chair/Town Mayor)

24th May Allotments Committee meeting 7 p.m.

The future dates of the meetings were noted.

A draft statement to mark the death of Prince Philip, Duke of Edinburgh was approved by the Council. Due to COVID restrictions the Council agreed that it could not arrange any acts of mourning and it was **AGREED** that the Council's online statement would include a link to the Royal Families book of condolence.

A Minute's silence was held to mark the death of Prince Philip, Duke of Edinburgh.

The meeting finished at 20.56 p.m.