

Minutes of the Meeting of Allotments Committee at St. John's Methodist Church held on Monday 23rd August 2021 at 7:00 pm.

Present: Cllrs Taylor, (Chair), Yates, Harrison, Lord, Mr Kerr, Mr Turner

Assistant Clerk: Katie Dugdale

Members of the Public: Four members of the public were present.

AC303: Public Participation

A member of the public provided a report of vegetation overhanging on to the various footpaths including Kirkgate and near the Cenotaph. The gulleys particularly on Langcliffe road are also blocked and require clearing.

A plot holder requested an update on the drainage at the Dog Meadow site.

Another plot holder asked that the tenancy agreements be amended to state an amount of time that a plot holder has, to remove items from their vacant plot.

An additional plot holder raised concerns about the amount of hard core on CL 11D and that fruit trees had been planted close to the boundaries of other plots.

AC304: Apologies: To record and approve reasons for absence.

RESOLVED: That the apologies received from Cllr Rymer, Balsamini and allotment representative Mr Bullough be approved.

AC305: Committee members

a) To approve draft document relating outlining the role of the representatives.

RESOLVED: To take out point 2 from the document and add in terms of membership. It was **AGREED** to discuss and formalise the role at the next allotments meeting

b) To appoint Allotment representatives onto this Committee.

(Regulation 3 of The Parish and Community Councils (Committees) Regulations 1990 (SI 1990/2476) confirm that non-councillor members of committees and subcommittees have voting rights in respect of the management of land owned or occupied by the council).

RESOLVED: That the 3 allotment representatives be appointed on to the committee.

AC2306: To record any Disclosable Pecuniary Interest and Declarations of other interests. Members should disclose any interests that they may have in items appearing on this agenda, and if so required, the details of those interests. (Localism Act 2011 S30(1), (2), (3); S31 (1), (2) & S32).

No interests were recorded.

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AC2307: Dog Meadow and Cammock Lane

a) To receive any correspondence from allotment holders and agree action as appropriate

No correspondence was received prior to the meeting.

b) To receive available quotes to repair unstable wall on Dog Meadow 28B.

RESOLVED: To clarify who is responsible for the stretch of wall & to discuss other options with the landowner. It was **AGREED** to get additional quotes as only 2 quotes were available at the time of the meeting.

c) To approve requests for poly tunnels on DM 23B and CL 4B.

RESOLVED: That the requests for the poly tunnel be approved.

d) Approve the response to Giggleswick Parish Council explaining Settle Town Council's position to only provide new plots to Giggleswick residents if GPC pay an annual fee per plot holder of £25 and in addition a fee of £25 per existing tenant on Settle Town Council Allotment sites.

RESOLVED: That the response to Giggleswick Parish Council be approved and that the Council's position needs to be the same for tenants from other neighbouring Parishioners.

AC308: Waiting Lists, Vacant Plots and Inspections -

a) To receive an update from the Assistant Clerk. **The Assistant Clerk provided an update. The information was noted.**

b) To consider the request from The Place for a community tenancy.

RESOLVED: That the request for an allotment from The Place be approved and that they be added on to the waiting list.

c) If approved, discuss allocating plot 13a and 13b on Dog Meadow and discuss no fee for a period of time.

The Place are unable to manage a large plot at the moment so will wait until a smaller plot becomes available.

d) To consider an additional plot for Age UK on Dog Meadow.

RESOLVED: That approval for an additional plot be given.

AC309: Financial Update Q1 2021-22

a) To receive income and expenditure to date for 2021-22. **The information was noted.**

b) To approve the application to Craven Trust for 5 days drainage work at Dog Meadow.

RESOLVED: That the application be approved.

AC310: Presentation from Climate and Biodiversity Steering group to plot holders.

Cllr Bellfield gave a presentation to the attending plot holders.

AC311: Future agenda items and Date of Next meeting: **22nd November 2021 at 7pm.**

RESOLVED: Future Agenda Items: Role of allotment representatives, update on the wall, review tenancy agreements.

The meeting ended at 19.57pm