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**Minutes of the Meeting of Settle Town Council at Settle Town Hall held on  
Monday 4th October 2021 at 7:00 pm.**

**Present:** Cllrs Balsamini (Chair), Rymer, Taylor, Lord, Ward, Yates, Bellfield, Wright and Rockcliffe  
**Town Clerk:** Rebecca Hill **Assistant Clerk:** Katie Dugdale  
**Members of Public:** Four members of the public attended

The Chair welcomed everyone and declared the meeting open.

**Public Participation:**

**FTC2272: Apologies:** To record and approve reasons for absence.

**RESOLVED: That apologies from Cllr Curley be approved and District Cllr Hull.**

**FTC2273: Code of Conduct** Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest in relation to items on this agenda.

**Cllr. Balsamini declared an interest in FTC 2279 Planning application 2021/23344/TCA**

**FTC2274 Police Report** - To receive the monthly report from NY Police.

**RESOLVED: That the report was noted**

**FTC2275: Minutes To approve draft minutes of the meetings as a true record and approve recommendations from committee and steering groups.**

Climate Steering group Friday 24<sup>th</sup> September 2021

Extra Ordinary Meeting Friday 17<sup>th</sup> September 2021

Full Town Council Monday 6<sup>th</sup> September 2021

**RESOLVED: That the minutes were approved as a true record. The Draft letter to NYCC Passenger transport was approved.**

**FTC2276: To receive County and District Councillor's Report  
No report received from County or District Council.**

A discussion took place raised by both existing Cllrs and newly co-opted councillors raising concerns that neither District nor County Council were communicating with Settle Town Council or attending Settle Town Council meetings, particularly during the significant period of change to North Yorkshire's Reorganisation. Cllr Balsamini produced a copy of an email dated June 2019 from Cllr Staveley to the previous Deputy Clerk stating that he believed he had been unlawfully banned from the meeting. Cllr Staveley had been asked back in 2017 not to attend in person due to an ongoing code of conduct investigation. The Town Council requested communication and or reports email or through Cllr Hull who was also the Ward Cllr for Settle and Ribblesbanks. Cllr Staveley had been invited back to the meetings as Settle's District and newly elected County Councillor.

**It was RESOLVED that Cllr Rymer would draft a letter (to be approved by all Councillors) to both District and County Councillors inviting them to meet the Councillors prior to a Full Council meeting to introduce the new members of the Council and to reopen dialogue.**

Cllr Balsamini abstained from the vote to the resolution and had stated that he had checked with CDC Monitoring Officer that he did not need to declare an interest, Cllr Staveley is Cllr Balsamini's relative. The Clerk had previously questioned the personal interest.

**FTC2277: Matters relating to District, County and Parish**

a) Cenotaph railings to receive an update from the clerk, receive correspondence and agree next steps.

**RESOLVED: That the clerk would follow up the offer to The Folly before any further steps were taken to dispose or use the railings.**

b) Christmas Lights Switch On receive recommendations from the working party.

**RESOLVED: That Cllr Balsamini would set up his sound system for someone to compere.**

Discussions took place around an art competition and the clerk was asked to receive costs for making the winning picture into a Christmas card.

**RESOLVED: That a bouncy castle for the children would be sourced.**

**RESOLVED: That a draft letter to businesses would be produced to send out requesting sponsorship packages.**

The costs for a 30-foot tree with delivery (not including installation or decorating with lights or baubles) were shared and compared with artificial tree costs.

**RESOLVED: Not to fund, install, decorate, or light a Christmas tree for 2021 but to review early next year for 2022.**

**RESOLVED: That Cllr Balsamini would use his personal licence to apply for a Temporary Event Notice**

**RESOLVED: That Cllr Balsamini would ask the Chamber of Trade to organise the small business trees.**

**RESOLVED: To request a 1-year contract for lights and installation and removal from Contractor C.**

c) Youth Council. **No update received**

d) To consider reopening up Castlebergh Crag for climbing.

**RESOLVED: To request that the British Mountaineering Council are consulted first and arrange an inspection before reopening.**

e) Remembrance Day arrangements and approve associated costs (under S137)

**RESOLVED: That the costs of £600 be approved.**

f) Results from Albert Hill consultation and agree next steps.

**RESOLVED: That the clerk would write to the emergency services to a meeting and approach Craven District Council to review residential parking permits by address to cover the Albert Hill area. In addition pass on the consultation results to North Yorkshire County Council and request a meeting with the Town Councillors and have an open forum to discuss solutions.**

g) Request for support for 20mph on all urban and village streets in North Yorkshire – briefing note circulated

**RESOLVED: That the Council supported this initiative.**

*20:49 Two members of the Public left the meeting*

**FTC2278: Pump track**

**The Full Planning application had been submitted validated and was due to be decided by 24th November 2021. The Clerk had informed all funders**

**FTC2279: Planning**

a) Applications (applications advertised by the planning authority received prior to the meeting will be considered).

**2021/23218/VAR** - Application to vary condition no.2 (approved plans) on planning permission referenced 2020/18706/FUL granted 6th April 2018, at 22 Station Road Daleshead veterinary Group. **RESOLVED: That the Council had no objection.**

**2019/21261/FUL** Amendments to Full planning for 38 residential dwellings with off street parking green infrastructure and all assoc. works at Land South of Brockhole View BD24 9RF.

**RESOLVED: That the Council objected and requested that the Town council's policy regarding climate change relating to housing and all the streetlights to be solar powered rather than mains electricity.**

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**2021/23345/VARLBC** Application to vary condition no. 2 (approved plans) on listed building consent referenced 2020/22360/LBC granted 26th February 2021, to change layout of proposals from that approved; insert roof light to front and rear roof planes (retrospective)  
Pen Cottage, 10 Constitution Hill, Settle, BD24 9ER.

**RESOLVED: That the Council's comments were the same as for the previous application 2021/23159 The velux windows were not in keeping with the character of the street and in a conservation area.**

**21:02 Cllr. Balsamini declared an interest in the following Agenda item and left the meeting. Cllr. Rymer Chaired the meeting.**

**2021/23344/TCA** T1 Beech – Remove. Settle And District Conservative Club, Station Road, Settle, BD24 9AA

**RESOLVED: That the Council objected as not enough information was received and preferred that the tree be cut back rather than removed.**

*21:06 Cllr. Balsamini returned to the meeting*

**b) Decisions.**

**2021/22960/HH** Demolition of existing flat roofed outbuilding & erection of single storey extension.

**Granted**

*21:07 Member of the public left the meeting*

**FTC2280: Finance**

a) To check the Market books and to receive the Market report for September 2021.

**The Market books were checked by Cllr Rymer and the Market report was noted.**

b) To approve accounts for payment and to note receipts for September and October to date.

**RESOLVED: That the payments and receipts were approved following inspection of September accounts by Cllr Rymer.**

**September Receipts: £9882.70                      Payments: £ 11556.49 (less transfers)**

**October receipts:        £970.00                      Payments: £2955.62**

**Bank Balances 30th September 2021: Community Account £7717.89 BMM Account £33564.80**

**A Resolution was passed to exclude press and public for the following agenda item**

c) To receive comparative costs for CCTV at Millennium Garden following reports of vandalism to the new metal storage shed

**RESOLVED: To approve the purchase. A letter to the local schools regarding the reports of vandalism.**

d) To receive tree surveys and costs relating to tree works for approval. £715 + VAT. The costs were noted.

**RESOLVED: To defer to the Committees to decide on what work was required.**

e) To receive a quote from Tutor Care for COSSH and Lone worker awareness for staff. £90 +VAT.

**RESOLVED: That the costs of £90 be approved.**

**FTC2281: To receive and respond to correspondence** (correspondence received after the advertised agenda will be considered).

a) Email from a resident regarding damage to the gas pipe on Albert Hill on several occasions. Request for support for a bollard from NYCC Highways. The Clerk provided an update.        **Noted.**

**Continued/**

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b) NALC consultation briefing on Local Nature Recovery Strategies. Deadline 2nd November 2021.

**RESOLVED: That this item be deferred to the Climate Change & Biodiversity Committee.**

c) Emails and Facebook posts identifying Welcome to Settle signage missing letters, in a poor state – requesting repair, replacement and / or improvement to Settle signage generally.

**RESOLVED: That this item be deferred to the Planning & Environment Committee meeting on 25<sup>th</sup> October 2021 and that the parishioners who had contacted the Council be invited to that meeting, along with a representative from Giggleswick Parish Council.**

d) Email received ref rough sleeper. **The information was noted.**

**A vote was taken to extend the meeting – APPROVED.**

**FTC2282: To appoint Council members to the following working groups and amend membership of Admin Finance & Staffing and Planning and Environment Committee.**

- Pump Track Steering Group
- Climate Change and Biodiversity Group
- Christmas lights working party
- CDC working party group feeding into the Select Committee Impact of Tourism.
- Craven Climate Action Partnership – Safer Cycling in Craven sub-group.

**RESOLVED: That this item be deferred to the next Full Council meeting on the 1st of November 2021**

**FTC2283: Reports from Councillors attending outside meetings or Events**

- Cllr Taylor The Place Launch Tuesday 14th September at 10:00 a.m. **Cllr. Taylor provided a report. The information was noted.**
- Cllr Balsamini/ Taylor Chamber of Trade Meeting September 21st 2021  
**Cllr Balsamini provided an update to the COT on what the Town Council were doing and reported that the Settle website is still to go live. The COT objected to the part pedestrianisation of the Market Place**
- Cllr Taylor and Rymer at the CLT event ‘What's not to Like’ event 20th September 2021  
**A report was received from Cllr Taylor and Cllr Rymer, and thanked the clerk for the package of information which was provided for the event.**

**FTC2284: Future agenda items and Dates of next meetings:**

**A future agenda item to review the way the ‘Latest News’ section on the website is formatted and Part pedestrianisation of the market place was raised.**

Planning and Environment Committee meeting Monday 25th October 2021

Market and Services Committee meeting Monday 25th October 2021

Full Town Council meeting Monday 1st November 2021

The meeting finished at 21:40 p.m.