

MINUTES OF THE MEETING OF SETTLE TOWN COUNCIL HELD IN SETTLE TOWN HALL ON MONDAY 3rd OCTOBER 2022 AT 7pm

Present: Cllr Rymer (DRJL) (Chair), Cllr Lord (JL) (Vice Chair) Taylor (DT), White (BW), Rose, (MR), Hogg(SH)

Clerk: Rebecca Hill **Assistant Clerk:** Katie Dugdale

Members of the Press / Public: One

Cllr Rymer welcomed everyone to meeting.

Public Participation: Chair of Craven Community Land Trust reported to the meeting the response from Craven District Council refusal to register Ashfield Public Conveniences as an Asset of Community Value against officer recommendation.

A member of the public reported that a national charity for men’s mental health ‘Andys man Club’ are starting up in Settle in the new year. There will be publicity circulated shortly and the charity are self-funded.

Minute Ref	AGENDA ITEMS	Action
100/2022	Vacancies - To fill 4 Ordinary Vacancies by co-option. No applications were received prior to the meeting.	
101/2022	Apologies To approve apologies and approve reasons for absence RESOLVED: That apologies from Cllr Cotton be approved.	
102/2022	Code of Conduct - Localism Act 2011 - to record any Councillor’s Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member’s register of interests. No interests were declared.	
103/2022	Minutes of Meetings To approve draft minutes of 5 th September 2022 as a true record. RESOLVED: Minutes for the Full Town Council meeting on the 5th of September 2022 were approved.	
104/2022	Police Report – Members to receive the monthly report. RESOLVED: That the monthly report was noted.	
105/2022	<p>a) Planning Applications – Members to consider the following, including any received after the agenda had been published.</p> <p>C/62/650A Full planning permission for change of use of land to form domestic curtilage in association with the barn conversion C/62/650 and erection of double garage with ancillary storage space at High Mearbeck Farm, Long Preston, Settle. No Objections</p> <p>b) Decisions</p> <p>2022/24250/FUL - Extension building line of existing docks beneath existing canopy. Settle Creamery, Sowarth Industrial Estate, Settle. GRANTED</p> <p>2022/24195/HH - Re-model of rear extension on existing footprint. Addition of side extension connecting property to garage with rear dormer carried out under PD rules. Mount Pleasant, 49 Duke Street, Settle, BD24 9AY GRANTED</p>	

106/2022	<p>To receive County & District Councillors' Report</p> <p>No reports were received prior to the meeting and no apologies were received from Cllr Staveley or Cllr Hull.</p>	
107/2022	<p>Matters relating to District, County and Parish</p> <p>a) Christmas Lights to receive an update and approve the order of fireworks and any other necessary arrangements. RESOLVED: That the details of income and expenditure to date were noted. A request for quieter fireworks would be passed onto the firework display team. Discussions were held about a compere for the event, who will perform the Switch On and tasks still to do. Cllrs were requested to forward suggestions to the clerk to be agreed at the Market and Services meeting scheduled for 7th November 2022.</p> <p>b) Whitefriars Cleaning Contract – Agreement with CDC (Craven District Council) is due for renewal 10th November 2022. CDC have offered a six-month agreement up to May 2023. To consider renewal and approve terms including length of agreement and increased payment terms to cover increase in minimum wage (April 2022) and cleaning materials. RESOLVED: That a 3-year agreement with an increase of 10% to cover increase in wages and cleaning products that have occurred over the past 3 years would be requested.</p> <p>c) Decision from CDC to not register Ashfield toilets as a community asset RESOLVED: That following discussions the clerk would write to Craven District Council to express their concern and disappointment that the public toilets in Ashfield would not be registered as an asset of Community Value. The toilets are currently in community use by Vibrant Settle and that original planning approval for the car park was subject to the inclusion of public toilets. The decision Craven District Council made was against officer recommendation. The Town Council were supportive of Craven Community Land Trust taking on the building in partnership.</p> <p>d) Albert Hill Survey – update from Clerk regarding agenda item FTC2227 RESOLVED: That a working party be formed. Members include Cllrs Taylor White and Hogg to meet and review the results from the survey and report back to Full Town Council on 7th November 2022 with recommendations to take to NYCC (North Yorkshire County Council) Highways.</p> <p>e) 20's plenty to consider future actions and to receive NYCC's policy on 20mph speed limit and zone policy. RESOLVED: That an article in the Community news raising awareness of the NYCC policy and 20's plenty campaign supported by the council and asking for comments. To be reviewed January 2023.</p>	<p>Clerk/Asst Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Hogg White Taylor</p> <p>Cllr White</p>

108/2022	<p>Pump Track</p> <ul style="list-style-type: none"> a) To receive any updates and information relating to the pump track. b) Youth shelter – to receive updated quotes including installation. c) To consider the order connection supply. 	Clerk
109/2022	<p>Finance</p> <ul style="list-style-type: none"> a) To check the Market books and to receive the Market Report for September 2022. RESOLVED: That the market books had been checked by Cllr Rymer and were correct after an explanation of anomalies was clarified. b) To approve accounts for payment and to note receipts for September to date. Cllr Rymer checked the accounts for September. <i>September Receipts: £ 99,724.30 Payments: £57,065.41 (less transfers)</i> <i>3rd October Receipts: £10.00 Payments: £1,961.38</i> <i>Bank Balances 31st September 2022: Community Account £ 7,357.65 BMM Account £82,168.92</i> c) To approve an application to the Secretary of state for a loan from the Public Works Loan Board to pay for the electricity connection to the Pump track and purchase of a Youth Shelter following public consultation. RESOLVED to seek the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a PWLB (Public Works Loans Board) loan of £13089 over the borrowing term of 5 years for the Pump track electricity connection and Youth Shelter). The annual loan repayments will come to around xx. It is also intended to increase the council tax precept for the purpose of the loan repayments by 2.6 % which is the equivalent of an additional £XX a year. This will be subject to a precept increase consultation. d) To agree what methods of consultation and set a deadline for responses. RESOLVED: That an online survey and a public consultation would take place in line with National Association of Local Councils guidance within a 2–3-week period. e) Pension – To receive an update from the Finance Committee. RESOLVED: That the recommendations from the finance committee to remain with the current provider and further pension advice be sought and review as part of the appraisal with staff in February 2023. In addition, the pension scheme will be reviewed at Finance Committee October 2023. f) AGAR (Annual Governance and Accountability Return) – To receive the completion notice from PKF Littlejohn. 	<p>Cllr Rymer</p> <p>Cllr Rymer</p> <p>Clerk</p> <p>Clerk</p>

	RESOLVED: The external auditor found no matters of concern and the Annual return was compliant with proper practices.	
110/2022	Settle Town Council Strategic Planning Day – report back RESOLVED: After discussion, the Clerk publicises the action points with residents and Councillors can comment and put their name to specific action points. This will be reviewed quarterly.	
111/2022	<p>Correspondence</p> <p>a) To receive and respond (correspondence received after the advertised agenda will be considered).</p> <p>i) Request from U3a to plant a Rowan tree in Settle and a bench on the High Road to mark their 20th Anniversary. RESOLVED: That Castlebergh Crag be offered as a location for both the tree and bench. The High Road has a considerable number of benches and the Council resolved previously not to support any more.</p> <p>ii) Invitation from The Folly to attend the exhibition on the Climate Crisis. Noted</p> <p>iii) NYCC – All partners webinar – Wednesday 5th October RESOLVED: That the Clerk agreed to attend and any other Cllr who may be available.</p> <p>iv) Response from NYCC regarding the bridlepath – Watery Lane Noted</p> <p>v) To receive information from NYCC – Let's Talk Campaign. RESOLVED: That the Town Council stall would sit alongside side the Craven District Council stall on Tuesday 11th October 11-2 pm on Settle Tuesday Market.</p> <p>vi) Chamber of Trade – Annual Meeting Tuesday 25th October RESOLVED: That Cllr Taylor would attend and has been asked to provide an Annual report, the Clerk to produce for Cllr Taylor to share.</p> <p>b) Items for Information only</p> <p>YLCA- White Rose newsletters</p> <p>Rural Cost of Living Report</p> <p>Letter from J R Barker</p> <p>ACE (Action on Climate Emergency) newsletter</p>	
113/2022	<p>Council representation on outside organisations</p> <p>CDC Parish Liaison report back circulated to Cllrs from Cllr White was noted and Cllr Taylor added a brief verbal report</p> <p>Let's Talk Rubbish- Cllr Taylor reported back on a successful event at St Johns focusing on the production of waste and how to reduce and deal with its impact.</p>	Cllr Taylor/Cllr White
114/2022	<p>Dates of next meetings:</p> <p>Climate Change and Biodiversity Sub Committee Wednesday 19th October at 1p.m.</p> <p>Market and Services Committee meeting Monday 7th November 2022 at 6p.m.</p> <p>Full Town Council Monday 7th November 2022 at 7 p.m.</p>	

Meeting closed at 21:28 p.m.