

NOTICE TO MEMBERS OF SETTLE TOWN COUNCIL

You are hereby summoned to the Meeting of Settle Town Council at Settle Town Hall to be held on Monday 2nd October 2023 at 7:00 pm for the purpose of transacting the business on the below agenda.

**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN SETTLE TOWN HALL ON
MONDAY 2ND OCTOBER 2023 at 7pm**

The public and press are invited. The Council will record the meeting. Items to be deemed to be of an Emergency can be raised by the Chair for the Town Council to consider. Public Participation which will be at 7.00 p.m. public comments will be taken before the meeting commences but the time will be restricted to 15 mins minutes or longer at the Chair's discretion. No further comment during the meeting itself will be allowed unless resolved by a vote of the council. Public and press will be excluded from agenda item 138/2023-24.

Agenda Ref	AGENDA ITEMS
120/2023-24	Apologies To receive apologies and approve reasons for absence.
121/2023-24	Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.
122/2023-24	Vacancies - To fill 1 ordinary vacancy by co-option.
123/2023-24	Minutes of Meetings - To approve draft minutes of the meeting of Full Council on the 4 th of September 2023 as a true record.
124/2023-24	Clerk report - To receive a report from the Clerk on actions taken since the last meeting
125/2023-24	Police Report a) Members to receive the monthly report. b) Date of next drop-in Surgery in Settle Town Hall
126/2023-24	Planning Members to consider the following consultations, including any received after the agenda had been published. To discuss and agree any comments on the following applications: a) Applications ZA23/25282/OUT - Outline planning permission for the erection of 1 no. dwellinghouse. Land To Rear of Penyghent View, Settle, BD24 9JJ. (Deadline 28 th September – extended to allow for late comments) b) Decision Notices: ZA23/25179/VAR - Application for variation of condition no 2 (Approved Plans) to approved planning application referenced 2018/19833/MMA issued on 12 Dec 2018. Land Adjacent to Brockholes and Brockhole Lane, Settle, BD24 9RF ZA23/25149/REM - External appearance and site landscaping as reserved in outline consent referenced 2020/22212/OUT granted 22 January 2021. Land To North Of 1 Northfields Crescent, Settle, BD24 9JP
	c) To discuss writing to NYC Planning asking for written confirmation from them that they understand that town and parish councils only meet once per month and that we all will be given an assurance that, unless there are very extreme circumstances, response notification for all planning applications should be given adequate time to be discussed.
127/2023-24	To receive the County Councillors' Report
128/2023-24	Matters relating to County and Parish

Signed: *Katie Lee Jeffreys*

Town Clerk/RFO

Date: 26th September 2023

Contact: clerk@settletowncouncil.gov.uk

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	<p>a) Tesco Stronger Starts Grants funding – To agree that the grant funding is investigated further.</p> <p>b) To receive a request from Daleholme Charity, for funds for winter bulbs to go in the raised bed in Millennium Garden.</p>
129/2023-24	To consider the hire of the marketplace for RSH Artisan Markets with a fee of £100.00. Markets to take place every second Sunday of the month commencing March 2024.
130/2023-24	Remembrance Day - To confirm plans and discuss the traffic management of the event
131/2023-24	Christmas Lights Switch on Event To receive an update from the Deputy Clerk and to receive any recommendations from the Christmas lights working party meeting held on 25 th September 2023.
132/2023-24	Finance <p>a) To check the Market books and to receive the Market Report for September 2023.</p> <p>b) To approve accounts for payment and to note receipts for September and October to date.</p> <p>c) To consider the increase in the Smart Pension monthly charge for employers from £15.00 +VAT per month to £22.00 +VAT per month from 1st October 2023.</p> <p>d) Tree survey – To seek approval for the bi-annual survey of trees on Council owned land</p>
133/2023-24	Budget 2024-2025 – To review the expenditure and income from 2023 and agree a timetable for setting the precept.
134/2023-24	Correspondence <p>a) To receive and respond (correspondence received after the advertised agenda will be considered).</p> <p>i) Several emails and comments were received regarding planning application ZA23/25282/OUT, listed above. These were circulated via email.</p> <p>ii) Response from Building contractors regarding wall at the Cemetery</p> <p>iii) To receive a demand by the landlord for arbitration as to rent for Dog Meadow</p> <p>b) Items for Information only. White Rose Bulletin & YLCA training programme</p>
135/2023-24	Councillors reports on outside meetings or events attended and training requirements.
136/2023-24	To agree the rota for Councillors to check the accounts and market books on a rota basis.
137/2023-24	Members will be asked to vote for a resolution to exclude the Press and public for agenda item 138/2023-24 due to the confidential nature.
138/2023-24	To receive an update on the newly appointed staff and agree on any further actions / recommendations from the Administration, Finance & Staffing Committee meeting held on Monday 2 nd October 2023. <p>a) Handyperson</p> <p>b) Market Manager</p> <p>c) Town Clerk / RFO</p>
139/2023-24	Dates of next meetings: <p>16th October – Market and Services Committee at 7pm</p> <p>6th November – Full Town Council at 7pm</p>

Signed: *Katie Lee Jeffreys*

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