

**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN SETTLE TOWN HALL ON
MONDAY 6th NOVEMBER 2023 at 7pm**

The public and press are invited. The Council will record the meeting. Items to be deemed to be of an Emergency can be raised by the Chair for the Town Council to consider. Public Participation which will be at 7.00 p.m. public comments will be taken before the meeting commences but the time will be restricted to 15 mins minutes or longer at the Chair's discretion. No further comment during the meeting itself will be allowed unless resolved by a vote of the council.

Agenda Ref	AGENDA ITEMS
140/2023-24	<p>Apologies</p> <p>i) To receive apologies for absence and record these in the minutes.</p> <p>ii) To consider the approval of reasons for absence given by Councillors</p>
141/2023-24	<p>Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.</p>
142/2023-24	<p>Vacancies - To fill 1 ordinary vacancy by co-option.</p>
143/2023-24	<p>Minutes of Meetings</p> <p>To approve draft minutes of the meeting of Full Council on the 4th of September 2023 as a true record</p> <p>To approve draft minutes of the meeting of Full Council on the 2nd of October 2023 as a true record.</p> <p>To approve the draft minutes of the Market & Services Committee Meeting on 16th October 2023 as a true record.</p> <p>To approve the draft minutes of the Administration, Finance & Staffing Committee Meeting on 2nd October 2023 as a true record.</p>
144/2023-24	<p>Clerk report - To receive an update from the Clerk on actions taken since the last meeting</p>
145/2023-24	<p>Police Report</p> <p>a) Members to receive the monthly report.</p> <p>b) Date of next drop-in Surgery in Settle Town Hall</p>
146/2023-24	<p>Planning Members to consider the following consultations, including any received after the agenda had been published. To discuss and agree any comments on the following applications:</p> <p>a) Applications</p> <p>ZA23/25422/FUL - Convert and extend a former store into no. 2 residential dwellings, construct a detached double garage, create new site access arrangements, car parking and modify the boundary treatments at Quail Barn, Brockhole View, Settle, BD24 9RF.</p> <p>ZA23/25402/HH - Extension to rear of existing dwelling to include other improvement works at 15, Ingfield Lane, Settle. BD24 9BA. Deadline passed: 27th October 2023 – Circulated via email.</p>
	<p>b) Decision Notices:</p> <p>ZA23/25023/FUL - Construct a single building comprising 4 units suitable for leasing to local small businesses. Three of the units will be light industrial or commercial use and the fourth will be office space at Builders Yard Adj Unit 4, Industrial Estate, The Sidings, Settle, BD24 9RP.</p> <p>ZA23/25293/LBC & ZA23/25292/HH - Replace broken Burlington roof slates as req. Replace area of stone slate roof with Burlington slates. Replace existing roof insulation & repair roof timbers as required at Hillside, 3 Constitution Hill, Settle. BD24 9ER.</p>

Signed: *Katie Dugdale*
Acting Town Clerk/RFO
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Date: 31st October 2023
www.settletowncouncil.gov.uk

	c) To note the response from North Yorkshire Planning department regarding timings for parish Councils to respond to planning applications and decide on any further action.
147/2023-24	To receive the County Councillors' Report
148/2023-24	<p>Matters relating to County and Parish</p> <p>a) Shambles store - To consider the new licence for the Shambles store, Marketplace.</p> <p>b) To consider closure dates of the public conveniences, at Whitefriars, for Christmas & New Year.</p> <p>c) To receive a report on a possible storage solution for the Council's property at a cost of £20/week.</p> <p>d) To receive an updated proposal to host an Artisan Market, once a month, by an outside company</p> <p>e) To consider a response to the North Yorkshire Council "Housing Strategy" consultation</p> <p>f) To consider a response to the North Yorkshire Council "Let's Talk Money" consultation.</p> <p>g) To consider a response to the North Yorkshire Council "Polling District and Polling Station review" consultation.</p>
149/2023-24	Drill Hall Land Transfer – To receive an update from the Clerk and to consider authorisation for exploratory digging to be carried out.
150/2023-24	Pump Track – To receive an update from the Clerk and to discuss sending a letter to Electricity Northwest expressing the Council's disappointment that the works have been postponed again.
151/2023-24	Remembrance Day - To confirm plans and discuss any outstanding actions
152/2023-24	<p>Christmas Lights Switch on Event</p> <p>a) To receive an update from the Clerk and to discuss any outstanding actions.</p> <p>b) To confirm the timings for the event and confirm Councillor involvement</p>
153/2023-24	<p>Finance</p> <p>a) To check the Market books and to receive the Market Report for October 2023.</p> <p>b) To approve accounts for payment and to note receipts for October and November to date.</p> <p>c) Scribe Cemetery package – To receive a recommendation from the Market & Services Committee for the addition of the Cemetery package on the Scribe accounting system. Initial set up fee of £249 and a monthly fee of £29 (£348/year)</p> <p>d) To consider a request from the swimming pool to assist with funding the facility.</p>
154/2023-24	Budget 2024-2025 - To receive the first draft of the Budget for 2024-25
155/2023-24	<p>Correspondence</p> <p>a) To receive and respond (correspondence received after the advertised agenda will be considered).</p> <p>i) Email from Parishioner regarding the lighting at Arla.</p> <p>b) Items for Information only.</p> <p>White Rose Bulletin & YLCA training programme Library Newsletter Chamber of Trade Minutes from their Annual General Meeting on 24th October 2023</p>

156/2023-24	<p>Staffing Matters Arising</p> <p>a) To appoint the Deputy Clerk as the “Proper Officer” of the Council until the appointment of the Town Clerk is completed</p> <p>b) To receive an update on the recruitment of the Town Clerk</p> <p>c) Other staffing matters arising</p>
157/2023-24	Councillors reports on outside meetings or events attended and training requirements.
158/2023-24	Settle Community News – To discuss the content for the Settle Town Council contribution for the next edition.
159/2023-24	<p>Dates of next meetings:</p> <p>4th December – Full Town Council at 7pm</p> <p>18th December – Recreation & Environment Committee at 7pm followed by the Administration, Finance & Staffing Committee at 8pm.</p> <p>8th January 2024 – Full Town Council at 7pm</p>