

Agenda

Market and Services Committee Meeting of the Settle Town Council to be held on Monday 16th October 2023 at 7:00 pm in Settle Town Hall. The public and press are invited, and Public Participation will be at 7:00 pm. Public comments will be heard but the time will be restricted to 15 minutes or longer at the Chairman's discretion. No further comment during the meeting itself will be allowed unless resolved by a vote of the council. **The Council will record the meeting.**

Agenda item	Agenda Market and Services Committee 16th October 2023
MS1/2023-24	To Elect Chair and Vice Chair of the Market & Services Committee
MS2/2023-24	Apologies: To receive and approve reasons for apologies.
MS3/2023-24	Code of Conduct: - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.
MS4/2023-24	Approve the draft minutes from 23rd January 2023.
MS5/2023-24	Correspondence - To receive any items of correspondence relating to the Market, Cemetery or Street Lighting
MS6/2023-24	For information only – To note the permanent appointment of the Market Manager
MS7/2023-24	Market a) To receive a report from the Market Manager. b) To discuss absenteeism on the Market c) To review the half rents policy d) Comparison and review of Tolls e) To discuss marketplace improvements f) To discuss arrangements for the gritting of the marketplace this winter
MS8/2023-24	To review the Market Traders contracts
MS9/2023-24	Market Advertising – To review market advertising for 2023-24 and set the advertising budget for 2024-25.
MS10/2023-24	Market Financial update 2023-24 a) To review payments and Receipts to date and forecasted income b) Set the budget for 2024-25
MS11/2023-24	To discuss the hire of the marketplace for an artisan market to be held once a month by an outside company.
MS12/2023-24	Cemetery a) To review the payments and receipts to date and forecasted income b) To set the budget for 2024-25 c) To consider the addition of the Scribe Cemetery Package d) Receive report or queries from Settle Parish Church representative e) To review the current fees and charges f) To review the Cemetery rules g) Memorial stability testing - to receive a report h) To discuss the issues with grass cutting at the Cemetery & Garden of Rest
MS13/2023-24	Street Lighting a) To review the payments to date b) To set the budget for 2024-25 c) To discuss the Yorkshire Dales National Park Authority lighting funding application
MS14/2023-24	Remembrance Day 12th November 2023 - Preparations and to discuss and outstanding actions
MS15/2023-24	Future Agenda Items
MS16/2023-24	Date of Next Meeting of the Market and Services Committee: 19th February 2023

Signed: *K Dugdale*
Deputy Town Clerk

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