

**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
IN SETTLE TOWN HALL ON MONDAY 4th August 2025 at 7pm**

The public and press are invited. Public Participation will be at 7.00 p.m. public comments will be taken before the meeting commences but the time will be restricted to 15 mins minutes or longer at the Chair's discretion. No further comment during the meeting itself will be allowed unless resolved by a vote of the council. The Council will record the meeting. Items to be deemed to be of an Emergency can be raised by the Chair for the Town Council to consider.

Agenda Ref	AGENDA ITEMS
067/2025-26	Apologies i) To receive apologies for absence and record these in the minutes. ii) To consider the approval of reasons for absence given by Councillors
068/2025-26	Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.
069/2025-26	Vacancies To fill 1 ordinary vacancy by co-option.
070/2025-26	Minutes of Meetings a) To approve the minutes of the meeting of Full Council on the 7 nd July 2025 as a true record. b) To approve the minutes of the meeting of Administration, Finance & Staffing committee on the 7 th July 2025 as a true record. c) To approve the minutes of the meeting of Market and Services committee on the 1st July 2025 as a true record.
071/2025-26	Clerk report - To receive an update from the Clerk on actions taken since the last meeting
072/2025-26	Police Report a) Members to receive the monthly report.
073/2025-26	Planning Members to consider the following consultations, including any received after the agenda had been published. To discuss and agree any comments on the following applications: a) Applications ZA25/27118/TCA Works to trees in a conservation area: Fell one Holly tree within the Settle Conservation Area. The Little House, 18 Church Street, Settle, BD24 9JE, ZA25/27167/HH Householder application for planning permission for single storey rear extension and conversion of garage to a utility room. 8 Austwick Close, Settle, BD24 9FE, ZA25/27148/FUL Full planning permission for change of use from Class B (2) to Class E (d) Gym 10 Sowarth Industrial Estate, Settle, BD24 9AG, 62/2017/18067 Hybrid application for a residential development including full details of the erection of 65 dwellings (C3), surface water attenuation scheme, public open space, landscaping, and access details (Phase 2); together with an outline application for residential development (C3), with public open space and landscaping (outline) with details of new access from Skipton Road (B6480) considered (Phase 3). Land South Of Ingfield Lane And East Of Skipton Road, Settle. ZA25/27189/HH - Householder permission for solar panels to south facing roof. 1 Greenfoot Croft, Commercial Street, Settle, BD24 9RE ZA25/27184/HH - Householder permission for a single storey rear extension. 3 Halsteads Terrace, Duke Street, Settle, BD24 9AP, 25th July 2025

	ZA25/27177/FUL - Full planning permission for the formation of two windows openings. Unit 8A, Industrial Estate, The Sidings, Settle
	b) Decisions
074/2025-26	Matters relating to County and Parish a) To consider a request from Settle residents to start a knitted poppies initiative and have a community Remembrance Day display. b) To receive an update following the meeting with York and North Yorkshire Combined authority and local organisations regarding the Mayors High Street fund. To consider that a collaborative Working Group be formed to draft a funding proposal for Phase 3, with a full report brought to the 1 st September 2025 Full Town Council meeting.
075/2025-26	Castlebergh a) To receive the results from the tree survey b) To consider the works required to a selection of trees at Castlebergh, including the removal of those with Ash die back at a cost of £3570 + VAT and consider any further action.
076/2025-26	Traffic Regulation Order – To review and consider a response to the traffic regulation order proposal for double yellow lines at Kirkgate, Settle.
077/2025-26	Finance a) To check the Market books and to receive the Market Report for July 2025. b) To approve accounts for payment and to note receipts for July and August to date. c) To review quarter one receipts and payments Apr – Jun 2025 and spend against budget d) To receive the notice of the conclusion of the external audit for 2024-25 e) To receive the External Auditor's Report and Certificate 2024-25 from the external auditors PKF Littlejohn
078/2025-26	Correspondence a) To receive and respond (correspondence received after the advertised agenda will be considered). i – Invitation from North Yorkshire Council to attend the Martyns Law event on the 26th September in Harrogate. b) Items for Information only White Rose Bulletin & YLCA training programme
079/2025-26	Whitefriars a) To consider the options given by North Yorkshire Council for the cleaning of Whitefriars Public Conveniences and determine whether to renew the cleaning contract, which is due to expire in November 2025. b) To consider a resolution to exclude press and public from agenda item 079-2025-26 c) due to business of a private and confidential nature. c) To consider any further actions resulting from the resolution of agenda item 079-2025-26 a)
080/2025-26	Staffing Matters Arising a) To consider a resolution to exclude press and public from agenda item 080-2025-26 b) due to business of a private and confidential nature. b) To receive an update and recommendation from the Administration, Finance & Staffing Committee regarding a response to Acas and consider any further action. c) Any other staffing matters arising.

081/2025-26	Policies and Procedures a) To review and approve membership for each committee: Market & Services, Allotments, Recreation & Environment, Administration & Staffing and Finance b) To receive a recommendation from the Administration, Finance & Staffing committee regarding the adoption of a sexual harassment policy
082/2025-26	Councillors report on outside meetings or events attended and recruitment of Councillors.
083/2025-26	To consider the arrangements for the Settle Town Council strategy planning day and arrange a date and venue
084/2025-26	Future agenda items
085/2025-26	i - Dates of next meetings: 1 st September 2025 Full Council Meeting at 7pm