

**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
IN SETTLE TOWN HALL ON MONDAY 6th October 2025 at 7pm**

The public and press are invited. Public Participation will be at 7.00 p.m. public comments will be taken before the meeting commences but the time will be restricted to 15 mins minutes or longer at the Chair's discretion. No further comment during the meeting itself will be allowed unless resolved by a vote of the council. The Council will record the meeting. Items to be deemed to be of an Emergency can be raised by the Chair for the Town Council to consider.

Agenda Ref	AGENDA ITEMS
109/2025-26	Apologies i) To receive apologies for absence and record these in the minutes. ii) To consider the approval of reasons for absence given by Councillors
110/2025-26	Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.
111/2025-26	Vacancies To fill 1 ordinary vacancy by co-option.
112/2025-26	Minutes of Meetings a) To approve the minutes of the meeting of Full Council on the 1 st September 2025 as true record.
113/2025-26	Clerk report - To receive an update from the Clerk on actions taken since the last meeting.
114/2025-26	Police Report - Members to receive the monthly report.
115/2025-26	Planning - Members to consider the following consultations, including any received after the agenda had been published. To discuss and agree any comments on the following applications: a) Applications C/62/633F - Householder planning permission for erection of residential annexe to provide accommodation ancillary to main dwelling and temporary siting of static caravan until works are complete (part retrospective) at Middle Mearbeck Farm, Long Preston, BD23 4QP. ZA25/27296/HH - Householder permission for replacement of windows. 8 Constitution Hill, Settle, BD24 9ER. ZA25/27297/LBC - Listed building consent for replacement windows. 8 Constitution Hill, Settle, BD24 9ER. ZA25/27325/FUL - Full application for new and refurbished windows, new rooflight, opening up of the dry moat and associated handrails and walkways. Reconfiguring external courtyard stairs and steel reinforcement to floor beam and revised drainage works. The Folly, Victoria Street, Settle, BD24 9EY.
	b) Decisions ZA25/26949/FUL - Full planning application for subdivision of existing plot to allow conversion of storage barn to separate dwellinghouse (Class C3) including new access, car parking and formation of access arrangements and car parking to agricultural workers dwelling all with associated landscaping/boundary enclosures. ZA25/27016/FUL - Full planning permission for a change of land use to domestic garden. Land Adj, 27 Mill Close, Settle, BD24 9BY. ZA25/27092/HH - Demolition of existing single storey rear extension. Construction of new two storey pitched roof extension at rear and extension of existing single storey accommodation at side. Internal alterations to create three bedrooms and shower room at ground floor and kitchen and living space and terrace at first floor. 9 Commercial Street, Settle, BD24 9HP. ZA25/27184/HH - Householder permission for the a single storey rear extension. 3 Halsteads Terrace, Duke Street, Settle, BD24 9AP.

Signed: *Katie Dugdale*

Town Clerk/RFO

Contact: clerk@settletowncouncil.gov.uk

Date 30th September 2025

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116/2025-26	Working Groups a) To receive an update from the Bus shelter working group and consider any further action. b) To receive an update from the Highways working group and consider any further action.
117/2025-26	Matters relating to County and Parish a) To review the grass cutting arrangements for this year and discuss the arrangements for 2026. b) To review the arrangements for winter gritting / maintenance and appoint a contractor. c) To receive an update regarding the boundary of the Shambles / Market Place and consider any further action. d) To receive an update regarding the issues surrounding the Green and consider any further action. e) Highways – to discuss the recent road surfacing works and consider any further action.
118/2025-26	Artisan Market a) To review the hiring of the marketplace for the Artisan markets held this year. b) To consider the request to continue to hold the Artisan market in 2026.
119/2025-26	Finance a) To check the Market books and to receive the Market Report for September 2025. b) To approve accounts for payment and to note receipts for September and October to date. c) To review the risk register and risk policy. d) To review Quarter 2 receipts and payments and spend against budget. e) To receive a draft of the 2026-27 Budget and consider the budget arrangements.
120/2025-26	Correspondence a) To receive and respond (correspondence received after the advertised agenda will be considered). i – To receive a request, from an allotment tenant, for allowances to be made under the Equality Act regarding issues concerning their allotment. b) Items for Information only White Rose Bulletin & YLCA training programme
121/2025-26	Christmas Lights - To receive an update on the Christmas Lights switch on event and consider any further action.
122/2025-26	Remembrance Sunday - To confirm arrangements for Remembrance Sunday and consider any further actions.
123/2025-26	Staffing Matters Arising a) To consider a resolution to exclude press and public from agenda item 123-2025-26 due to business of a private and confidential nature. b) To receive an update on the employment tribunal and consider any further action. c) To receive the findings of the staff consultations and recent meetings held. d) To decide on actions resulting from agenda item 123-2025-26 – (c) e) Any other staffing matters arising.
124/2025-26	Councillors a) Councillors report on outside meetings or events attended and recruitment of Councillors. b) To receive any training requests c) To consider having a Council stall at the Tuesday market during the October half term.
125/2025-26	Future agenda items
126/2025-26	Dates of next meetings: 3rd November 2025 Full Council Meeting at 7pm TO REVIEW THE DATE OF THE DECEMBER MEETING