

MINUTES OF THE FULL COUNCIL MEETING HELD IN SETTLE TOWN HALL ON MONDAY 5th August 2024 at 7pm

Present: Cllr Rymer (DR) (Chair), Hogg (SH), Taylor (DT), Kilbourne (SK) (White (BW), Marsden (LM),

Clerk: Katie Dugdale **Assistant Clerk:** Emma Rayner

Members of the Press / Public: 2.

Public Participation:

A member of the public raised concerns over the piece of land surrounding the cenotaph and that the area was not being maintained. They were also concerned that Settle was being neglected and certain areas including the footpaths near the rugby club looked run down. **The Chair confirmed that the piece of land surrounding the cenotaph was owned by North Yorkshire Council and that the other areas mentioned were also its responsibility. The Parishioner was encouraged to report the matters direct to North Yorkshire Council via the website or contact the North Yorkshire Councillor Staveley. The Clerk would also raise the matter with the Council.**

Another member of the public raised a concern about the number of dogs visiting the market square and that they felt that there was a lack of dog poo bins.

Agenda Ref	AGENDA ITEMS
091/2024-25	Apologies i) To receive apologies for absence and record these in the minutes. Apologies received from Cllr Lord, Rose, Cotton, Maitland & Hubbard ii) To consider the approval of reasons for absence given by Councillors RESOLVED: That reason for absence given by Cllr Lord, Rose, Cotton, Maitland & Hubbard was approved.
092/2024-25	Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests. Cllr White declared an interest in agenda item 106/2024-25 iii
093/2024-25	Minutes of Meetings a) To approve draft minutes of the meeting of Full Council on the 1 st July 2024 as a true record RESOLVED: That the minutes be approved as a true record.
094/2024-25	Clerk report - To receive an update from the Clerk on actions taken since the last meeting The Clerk provided an update. Information noted included External Auditor – Questions answered, Zion Chapel Trees – Meeting with tree surgeon delayed Christmas lights contractor booked, large branch resting on wall at Dog Meadow removed, Track repair carried out at Cammock Allotments, Pinfold cut right back – now being maintained by a volunteer, Drainage – No information received yet from contractor.
095/2024-25	Police Report a) Members to receive the monthly report. The information in the report was noted. b) Date of next drop-in Surgery in Settle Town Hall The date of the 3rd September for the next police surgery was noted
096/2024-25	Planning Members to consider the following consultations, including any received after the agenda had been published. To discuss and agree any comments on the following applications: a) Applications ZA24/26107/HH, ZA24/26107/LBC & ZA24/26108/LBC Alterations to windows and doors, re-roofing to rear extension and alterations to stonework on rear extension. Pen Cottage, 10 Constitution Hill, Settle, BD24 9ER. Comment deadline 25 th July 2024 No comments / objections

	b) Decision Notices: ZA24/25912/LBC & ZA24/25911/FUL Conversion of former NatWest bank into museum space at ground floor with three no. residential units to the upper floors and attic space. Dr Bucks House, Market Place, Settle, BD24 9EF. Granted ZA24/25979/HH Proposed new window to rear elevation to match existing GF window. Roof covering stripped and repaired using matching slates mixed in. Addition of internal insulation to external walls. Waterproof coating to sandstone walls externally. 8 The Green, Settle, BD24 9HL. Granted 2023/24710/VAR Application to vary condition no.3 (Affordable Housing) of planning permission ref: 62/2017/18064. Anley Crag Business Park, Land to the West of the B6480 (Skipton Road), Settle, North Yorkshire. Granted ZA24/26075/TPO T1 Sycamore-remove. 2 Ivy Dene Close, Duke Street, Settle, BD24 9AT. Permission refused. ZA24/26038/HH Proposed dormer extension. 1 High Hill Grove, Settle, BD24 9QP. Granted
097/2024-25	To receive the North Yorkshire Councillors' report. No report received
098/2024-25	Play Areas a) To receive an update on the disposal of the adult gym equipment. It was noted that a contractor had been appointed to remove the adult gym equipment. b) To receive a list of priority maintenance / repair items for the play areas. The information in the list was noted. RESOLVED That the Clerk and Assistant Clerk be given delegated authority to organise the maintenance and repair works required.
099/2024-25	Cemetery a) To receive a quote for the repairs to the wall in the Garden of Rest and decide on further action. RESOLVED: That repairs to the wall in the Garden of Rest be authorised at a cost of £412. b) To receive an update on the memorial stability inspections & contacting the next of kin regarding the memorials that have failed and to decide on further action. It was noted that letters, had been sent to the next of kin, requesting that repairs be carried out to the headstones that failed the inspections. Where contact details for the next of kin could not be found it was RESOLVED that a steel bar be placed behind the memorial to assist with securing it and a notice attached requesting that they get in contact with the Council.
100/2024-25	Matters relating to County and Parish a) To discuss and consider options and next steps for traffic management on the A65 around Settle due to an increase in incidents on this stretch of road and the wider implications. RESOLVED: That this agenda item be deferred to the Full Town Council meeting on 2nd September. b) Chamber of Trade minutes from 9th July 2024 meeting – To receive and consider a response. The information in the minutes was noted. RESOLVED: That the Clerk would contact the Chamber to notify them of the following points: North Yorkshire Council are responsible for the majority of grass cutting in Settle including the verges. Settle Town Council can only oversee volunteers carrying out work on their land. No written report on the Artisan market impacting on local businesses has been received by the Council

	a) To arrange a date for the working party to meet to discuss this year's event and confirm membership. Membership for the Christmas lights working party was confirmed and it was agreed that the Clerk would send out a meeting date.
105/2024-25	Staffing a) To receive an update on current staffing matters and arrange the next staffing meeting. An update on current staffing matters was provided by the Clerk. It was RESOLVED that the Administration, Finance & Staffing committee would review the handyperson role, and the maintenance needs of the Council. b) Any other matters arising The Clerk provided an update on their Cilca training – the information was noted. Cover for the cleaner's annual leave was discussed and arranged.
106/2024-25	Correspondence a) To receive and respond (correspondence received after the advertised agenda will be considered). i) To consider a request to support the Safety of Electric-Powered Micromobility Vehicles and Lithium Batteries Bill RESOLVED: That Settle Town Council would support the Safety of Electric Powered Micromobility Vehicles and Lithium Batteries Bill. ii) To receive the housing survey results from the Craven Community Land Trust. The results of the survey were noted. iii) To consider a request from ACE (Action on Climate Emergency) Settle for a letter supporting their funding application, to Heritage Lottery Fund to support an increase in housing nesting birds. RESOLVED: That a letter of support from the Council, be sent to the Heritage Lottery Fund. iv) To consider a request from Settle Scouts for a staff member or Councillor to join the Scout Council It was agreed that this agenda item be deferred to the Full Town Council meeting on 2nd September. v) To receive an invitation from the Yorkshire Dales National Trust for a dark sky reserves training event. It was AGREED that Cllr Taylor & Marsden would attend the training event. vi) Request from ACE Settle for the Council to continue supporting Settle's fairtrade status. RESOLVED That Settle Town Council would continue supporting Settle's fairtrade status. b) Items for Information only White Rose Bulletin & YLCA training programme. The information was noted.
107/2024-25	Training a) Councillors reports on outside meetings or events attended. No reports received. b) To consider any training requirements requests. No training requests received. c) Tutor care – First Aid training Booked 25th September. The date was noted.
108/2024-25	Future agenda items to be emailed to the Clerk
109/2024-25	Dates of next meetings: Monday 2nd September Full Town Council meeting 7pm The date of the next meeting was noted. To confirm the calendar of meetings for September – December 2024. The dates of the meetings were confirmed. <i>Meeting closed at 20:12</i>