

**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD
IN SETTLE TOWN HALL ON MONDAY 1st September 2025 at 7pm**

The public and press are invited. Public Participation will be at 7.00 p.m. public comments will be taken before the meeting commences but the time will be restricted to 15 mins minutes or longer at the Chair's discretion. No further comment during the meeting itself will be allowed unless resolved by a vote of the council. The Council will record the meeting. Items to be deemed to be of an Emergency can be raised by the Chair for the Town Council to consider.

Agenda Ref	AGENDA ITEMS
091/2025-26	Apologies i) To receive apologies for absence and record these in the minutes. ii) To consider the approval of reasons for absence given by Councillors
092/2025-26	Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.
093/2025-26	Vacancies To fill 1 ordinary vacancy by co-option.
094/2025-26	Minutes of Meetings a) To approve the minutes of the meeting of Allotments committee on the 21st July 2025 as a true record. b) To approve the minutes of the meeting of Recreation and Environment committee on the 21st July 2025 as a true record. c) To approve the minutes of the meeting of Admin, Finance and Staffing on the 4 th August 2025 as true record. d) To approve the minutes of the meeting of Full Council on the 4 th August 2025 as a true record. e) To approve the minutes of the meeting of Full Council on the 12 th August 2025 as true record.
095/2025-26	Clerk report - To receive an update from the Clerk on actions taken since the last meeting
096/2025-26	Police Report - Members to receive the monthly report.
097/2025-26	Planning - Members to consider the following consultations, including any received after the agenda had been published. To discuss and agree any comments on the following applications: a) Applications ZA25/27016/FUL Proposal: Full planning permission for a change of land use to domestic garden. Location: Land Adj, 27 Mill Close, Settle, BD24 9BY. ZA25/27194/LBC Proposal: Listed building consent for replacement of UPVC window with a handmade wooden window Location: Devonshire House, 27 Duke Street, Settle, BD24 9DJ. ZA25/27201/ADV Consent to display 3No. Sets of replacement externally illuminated fascia signs and 1No. replacement externally illuminated projection sign to front and side elevations and 1No. Set of 3 replacement glazing graphics to front elevation. Boots The Chemist, Market Place, Settle, BD24 9ED. C/62/258G/LB Listed building consent for reinstatement of gates to entrance at Mearbeck House, Long Preston, Skipton, BD23 4Q.
	b) Decisions ZA25/27167/HH Householder application for planning permission for single storey rear extension and conversion of garage to a utility room. 8 Austwick Close, Settle, BD24 9FE ZA25/27026/HH Householder Application for replacement of a PVC Bay window with a wooden bay window. 27 Devonshire House, Duke Street, Settle, North Yorkshire, BD24 9DJ

098/2025-26	Matters relating to County and Parish a) To receive a report on large vehicles using the Green as a throughfare and consider any further action.
099/2025-26	Working Groups a) Arla - To receive an update from the Arla working group. b) Mayoral Fund - To receive an update from the Vibrant and Sustainable High Street mayoral fund working group.
100/2025-26	Finance a) To check the Market books and to receive the Market Report for August 2025. b) To approve accounts for payment and to note receipts for August and September to date. c) To consider the renewal of the Cyber Insurance policy at a cost of £410.
101/2025-26	Correspondence a) To receive and respond (correspondence received after the advertised agenda will be considered). i - Invitation to YLCA online branch meeting 2 nd October on Zoom ii – Invitation to Yorkshire Dales National Park management plan partnership annual forum 23rd October b) Items for Information only White Rose Bulletin & YLCA training programme
102/2025-26	Christmas Lights a) To receive an update for this year's Christmas Lights switch on event and consider any further action. b) To consider giving delegated authority to the Clerk and Assistant Clerk to plan this year's event within the agreed budget.
103/2025-26	Whitefriars a) To receive an update from North Yorkshire Council regarding the Whitefriars cleaning contract and consider any further action.
104/2025-26	Staffing Matters Arising a) To receive an update on the recruitment of the handyperson position. b) To review the previously received resignation letter from a member of staff and review their notice period. c) To receive an update on the employment tribunal and consider any further action. d) To consider overtime hours for the Clerk for work carried out for the employment tribunal case. e) Any other staffing matters arising.
105/2025-26	Policies and Procedures a) To review the lone worker policy b) To consider the adoption of an IT policy
106/2025-26	Councillors report on outside meetings or events attended and recruitment of Councillors.
107/2025-26	Future agenda items
108/2025-26	Dates of next meetings: 6 th October 2025 Full Council Meeting at 7pm