

MINUTES OF THE MARKET & SERVICE COMMITTEE MEETING held in Settle Town Hall on Tuesday 1st July 2025 at 4pm

Present: Cllr.Hayes (SH) (Chair), Cllr White (BW) Cllr Marsden (LM) Cllr Taylor (DT)

Clerk: Katie Dugdale **Assistant Clerk:** Emma Rayner

Market Manager: David Bullock **Members of Public:** None present

Minute Ref	Market and Services Committee Tuesday 1st July 2025
MS01/2025/26	Election of Chair of the Market and Services Committee RESOLVED: Cllr Hayes was elected Chair of the Market & Services Committee.
MS02/2025/26	Election of Vice Chair of the Market and Services Committee RESOLVED: Cllr Marsden was elected Vice Chair of the Market & Services Committee.
MS03/2025-26	Apologies i) To receive apologies for absence and record these in the minutes. Apologies received from Cllrs Cotton, Lord, Rymer and Temple ii) To consider the approval of reasons for absence given by Councillors RESOLVED: That apologies from Cllrs Cotton, Lord, Rymer and Temple be approved.
MS04/2025-26	Code of Conduct: - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests. No interests declared
MS05/2025-26	Clerks report of any actions arising from the last minutes. The Clerk provided an update and the information was noted.
MS06/2024-25	Correspondence - To receive any items of correspondence relating to the Market, Cemetery or Street Lighting a) To receive correspondence from a business owner regarding the layout of the Artisan Market. RESOLVED: That the Market Manager would speak to both parties and collect further information on the matter. b) To receive a request for a Coffee Stall to stand on the Tuesday market. RESOLVED: That the request be denied and that the Clerk would send a letter to the business to reiterate our one-line market policy.
MS07/2025-26	Market a) To receive a report and update from the Market Manager. Report received and the details of the report were noted. b) To consider future advertising opportunities. It was agreed to use a range of methods to advertise the market. c) To review the income and expenditure for the market for 2024-25. The income and expenditure for 2024-25 was reviewed. d) To review payments and Receipts to date, spend against budget for quarter one 2025-26 The receipts and payments to date was reviewed and the forecasted income was noted.
MS08/2025-26	Cemetery a) To receive a report from a Settle Parish Church representative Report received b) To review the payments and receipts against budget for quarter one. The receipts and payments to date was reviewed and the forecasted income was noted. c) To review and approve the cemetery charges for 2025-26 The cemetery charges for were reviewed and it was RESOLVED: That there would be no increase to the charges for 2025-26 and that they would be reviewed again next year. d) To review the Cemetery rules. RESOLVED: That Cllrs Hayes, Taylor and Marsden would review the Cemetery rules and that further information would be brought back to a future Market & Services Committee meeting.

	e) Memorial stability testing - to receive an update and consider any further action. The Clerk provided an update on which memorials had, had remedial work undertaken. It was RESOLVED to send a further letter to the next of kin asking that works be completed by the end of September 2025.
MS09/2025-26	Street Furniture a) To arrange an inspection and condition report of all benches. It was AGREED to speak to the Council's volunteer regarding this and report back to a future Market and Services meeting. b) To discuss the ongoing maintenance of the benches. It was AGREED to discuss with the new handy person once appointed.
MS10/2025-26	Street Lighting a) To review the payments to date and spend against budget. The payments to date and spend against budget were reviewed. b) To consider any further works / upgrades required. It was AGREED that an inspection of streetlights was required and that any additional works would be placed on a Full Town Council agenda for consideration.
MS011/2025-26	Future Agenda Items - To be sent to the Clerk prior to the next meeting.
MS012/2025-26	To arrange a date for the next Meeting of the Market and Services Committee: It was AGREED that the Clerk would set the next date in October 2025. <i>Meeting Closed at 17:36</i>