

MINUTES OF THE FULL COUNCIL MEETING HELD IN SETTLE TOWN HALL

ON MONDAY 7th September 2026 at 7pm

Present: Cllr Lord (JL) (Chair), Taylor (DT), Hayes (SH), White (BW), Marsden (LM), Warham (RW), Cllr Temple (BT)
Cllr Rose (MK). Cllr Rymer (DR)

Clerk: Katie Dugdale. **Assistant Clerk:** Emma Rayner. **Members of the Press / Public:** Two

Agenda Ref	AGENDA ITEMS	
100/2026-27	Apologies i) To receive apologies for absence and record these in the minutes. No Apologies received ii) To consider the approval of reasons for absence given by Councillors No Apologies received	
101/2026-27	Code of Conduct - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests. No interests declared.	
102/2026-27	Vacancies a) To fill two ordinary vacancies by co-option. No applications received. b) To discuss the recruitment of Councillors. The Council discussed the recruitment of Councillors. It was noted that there had been no applications.	
103/2026-27	Police a) Members to receive the monthly report. The information in the report was noted.	
104/2026-27	Minutes of Meetings a) To approve the minutes of the meeting of Full Council on the 3rd of August 2026 as a true record. RESOLVED: That the minutes be approved as a true record. b) To note the draft minutes of the Annual Parish meeting from 27th April 2026. The draft minutes of the Annual Parish Meeting held on 27 April 2026 were noted.	
105/2026-27	Clerk report To receive an update from the Clerk on actions taken since the last meeting and ongoing items. The Clerk provided an update and the information was noted.	
106/2026-27	Councillor Actions a) To receive updates from Councillors on actions taken since last meeting and ongoing items. Cllr Lord provided information on this item and how it will be a reoccurring agenda item. b) To receive report from Councillors on outside meetings or events attended. Cllr Hayes circulated a report, prior to the meeting, on events / meetings attending. Cllr Temple and Rose also provided an update. The information was noted. c) To receive any training requests. RESOLVED: That authorisation be granted for Cllr Rose to attend the YLCA Charing Part 1 & 2 training courses at a cost of £37.60 each.	
107/2026-27	Working Groups a) To consider the Climate Change & Biodiversity working group changing to an advisory group. RESOLVED; That the Climate Change & Biodiversity working group change to an advisory group. b) To receive recommendations from the Climate Change & Biodiversity group and agree further actions. RESOLVED: That this agenda item be deferred until the Climate Change	

	& Biodiversity group held a meeting to go through it's recommendations to Full Council. c) To receive an update and recommendations from the Emergency Plan working group and agree further actions. Cllr Warham provided an update. The information was noted. d) To receive an update from the High Street funding working group and agree any further actions. Members of the High Street Funding Working Group provided an update and the information was noted. RESOLVED: That the Clerk be given delegate authority to sign the design services agreement and pay invoices from the High Street Fund. Invoices authorised: Walker Design Co x2 invoices totalling £2450.	
108/2026-27	Planning - Members to consider the following consultations, including any received after the agenda had been published. To discuss and agree any comments on the following applications: a) Applications - No Applications received.	
109/2026-27	Matters relating to County and Parish a) To consider a request from the Twinning committee for the Council to provide a letter and small gift to present to the Mayor of Banyuls-sur-Mer. RESOLVED: That the Council would provide a letter and picture of Settle, for the Twinning Committee to present as a gift to the new Mayor of Banyuls-ser-Mer. b) To receive a request to hire the marketplace on the second Sunday of the month to hold an Artisan market for 2027 and consider any further action. The Chamber of Trade sent in a letter of objection, and the contents were considered. After a lengthy discussion it was RESOLVED: To grant permission for the market place to be hired on the second Sunday of the month to hold an Artisan Market for 2027. Recorded Vote: For: Cllrs Lord, Rose, Rymer, Marsden, Warham, White, Hayes & Temple. Against: Cllr Taylor. It was further RESOLVED: that the hire charges be increased by £30 / hire. c) To discuss concerns regarding overgrown vegetation on land maintained by North Yorkshire Council (NYC), together with the wider range of services provided by NYC and any associated concerns. It was noted that NYC had now carried out additional works to areas of overgrown vegetation. It was AGREED to contact NYC to request a copy of it's maintenance schedule. d) To discuss the transfer of ownership of two of the pavements surrounding the Town Hall, review the draft transfer paperwork and consider any further actions. The draft paperwork was reviewed. It was RESOLVED: That permission be granted for the Clerk & Chair Cllr Lord to sign the transfer of ownership paperwork once completed. If was further RESOLVED: for the draft transfer paperwork be sent to the Council's solicitors for review. e) To receive an update from the Council's solicitors regarding the transfer of ownership of Falcon Park play area and agree on further action. The Clerk provided an update received from the Council's solicitors. It was noted that the housing developers solicitors had not been responding to emails. It was agreed to continue to chase the matter with the solicitors and pursue the transfer of ownership. f) To receive an update regarding the proposed changes to the Settle Tourist Information Centre and consider any further action. The Clerk provided an update following a meeting with representatives from the Tourist Information and Visit Yorkshire. Further information would be provided to the Council once a proposal had been accepted. It	Clerk Clerk

	c) To consider arrangements for the Council stall and raffle. It was AGREED that the Council would again have a stall at the event and run a raffle & treasure hunt for the children and that this would be discussed further at the next Christmas Lights working party meeting.	
113/2026-27	Allotments a) To receive a request for a polytunnel to be erected on Dog Meadow Plot 29B. RESOLVED: That approval be granted for the erection of a polytunnel on plot 29B at the Dog Meadow site. b) To consider submitting an application to the Better Community Business Network (BCBN) for grant funding towards drainage works at Dog Meadow and to consider any further action required. RESOLVED: That an application for a grant be submitted, by the Clerk, to the BCBN for funding towards drainage works. c) To arrange a date for the allotment inspections to be carried out and for an Allotments Committee meeting. RESOLVED: That Allotment inspection be carried out on Monday 14th September at 1.30pm. A proposed date for the next Allotments Committee meeting would be circulated.	Clerk
114/2026-27	Play Areas and Open Spaces. a) To receive a report and a quote regarding required tree works on the Castlebergh site and consider any further action. The information in the tree surgeons report was considered. RESOLVED: That works to the trees at the rear of Bowskills yard, on the Castlebergh site be approved at a cost of £795 + VAT and that Treetops be approved to carry out the work. b) To consider submitting an application to the Settle Hydro, Community Hydro Electricity Scheme and consider any further action required. RESOLVED: That an application to the Settle Hydro grant scheme be submitted by the Clerk for an accessible picnic table, planters & bird boxes. c) To receive an update regarding the upgrading of the Bond Lane play area. The Clerk provided an update and the information was noted. d) To discuss funding and grants for the Bond Lany play area upgrade and consider setting up a crowdfunding campaign and any further action. It was AGREED that the Clerk would explore crowdfunding as a possibility of raising funds for the project. And that the play area working group and Recreation and Environment Committee would meet and discuss how to progress this project further. e) To discuss any ongoing issues concerning the Green, including the outstanding Highways meeting and consider any further action. It was AGREED to contact North Yorkshire Highways again requesting a site visit.	Clerk Clerk Clerk
115 /2026-27	Correspondence a) To receive and respond (correspondence received after the advertised agenda will be considered). i) To consider a response to the York and North Yorkshire Combined Authority Local Transport Plan consultation – deadline 4th November 2026. RESOLVED: That the Council would not submit a response to the consultation but Councillors would submit responses as individuals. ii) Invitation to the Yorkshire Dales National Park Authority Autumn Parish Forum online meeting - Tuesday 17 November. It was AGREED that Cllr Rose would attend the YDNPA forum on behalf of the Council. iii) To receive a request, from a Parishioner, for bark chippings for the gardens surrounding the war memorial. The Council reported that the gardens surrounding the war memorial are owned by North Yorkshire Council, (NYC). The parishioner should be advised to contact NYC to seek the necessary permission and request chippings.	Cllr Rose

	iv) To consider a request from North Yorkshire Councillor Simon Myers for a letter of support urging the York and North Yorkshire Combined Authority and North Yorkshire Council to work with the bus company to reinstate the regular timetable of the 580 service. RESOLVED: That a letter of support, to reinstate the regular timetable of the 580, be provided to Cllr Myers. v) To receive a request for information on accessible bus stops, in Settle, from the North Yorkshire Accessible Transport Group and consider any further action. It was noted that the Council did not hold this information and that NYC could assist with the request. vi) To receive a request for an ashes internment for a person who lived outside the Parish. The request was considered. RESOLVED: That permission be granted for the ashes internment, but double fees would be applied due to not being a resident of the Parish. b) Items for Information only White Rose Bulletin & YLCA training programme. The information was noted.	Clerk
116/2026-27	Staffing matters arising a) To receive notice of the 2026-27 NJC pay scales and authorise the back pay for staff members. The notice of the NJC Pay scales for 2026-27 were noted and the back pay owed to staff members was approved. b) To outline the working arrangements of the Clerk team. The Chair outlined the working arrangements of the Clerk team, and the Council noted the arrangements. c) Any other staffing matters arising or matters outstanding. No other staffing matters arising.	
117/2026-27	Impact of Meeting a) To discuss how this Council meeting has benefitted residents. The Council discussed how the meeting had benefitted residents, including progress on local services, community facilities, transport provision and other matters affecting the Parish. b) To discuss how this Council meeting has supported the Council's objectives and action plan. The matters considered and decisions made were in line with the Council's priorities and contributed towards progressing identified actions.	
118/2026-27	Future agenda items: To be Emailed to the clerk	
119/2026-27	Dates of next meetings: Monday 5th October 2026 – Full Town Council Meeting. The date of the meeting was noted. To arrange a date for a Recreation & Environment Committee meeting and an Admin, Finance & Staffing committee meeting. RESOLVED: Administration, Finance & Staffing Committee meeting to be held on Monday 21st Sept. Recreation & Environment Committee date to be confirmed To consider changing the date of the January Full Town Council meeting from the 4th January 2027 to the 11th January 2027. RESOLVED: That the January Full Town Council meeting be held on Monday 11th January 2027 at 7pm.	