

**AGENDA OF THE FULL COUNCIL MEETING TO BE HELD IN SETTLE TOWN HALL  
ON MONDAY 13<sup>th</sup> April 2026 at 7pm**

The public and press are invited. Public Participation will be at 7.00 p.m. public comments will be taken before the meeting commences but the time will be restricted to 15 mins minutes or longer at the Chair's discretion. No further comment during the meeting itself will be allowed unless resolved by a vote of the council. The Council will record the meeting. Items to be deemed to be of an Emergency can be raised by the Chair for the Town Council to consider.

<b>Agenda Ref</b>	<b>AGENDA ITEMS</b>
001/2026-27	<p><b>Apologies</b></p> <p>i) To receive apologies for absence and record these in the minutes. ii) To consider the approval of reasons for absence given by Councillors</p>
002/2026-27	<p><b>Code of Conduct</b> - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.</p>
003/2026-27	<p><b>Vacancies</b></p> <p>a) To fill 1 ordinary vacancy by co-option. b) To note the resignation of Cllr Cotton. c) To note the notice of vacancy in office for the Councillor vacancy.</p>
004/2026-27	<p><b>Minutes of Meetings</b></p> <p>a) To approve the minutes of the meeting of Administration, Finance and Staffing Committee on the 27th February 2026 as a true record. b) To approve the minutes of the meeting of Full Council on the 2nd of March 2026 as a true record. c) To approve the minutes of the meeting of Market and Services Committee on the 17th of March 2026 as a true record. d) To approve the minutes of the meeting of Allotments Committee on the 24th of March 2026 as a true record.</p>
005/2026-27	<p><b>Clerk report</b></p> <p>To receive an update from the Clerk on actions taken since the last meeting.</p>
006/2026-27	<p><b>Police Report</b> - Members to receive the monthly report.</p>
007/2026-27	<p><b>Planning</b> - Members to consider the following consultations, including any received after the agenda had been published. To discuss and agree any comments on the following applications:</p> <p><b>a) Applications</b></p> <p><b>26/01144/DVCON</b> Section 73 application to vary condition 2 (approved plans) of application: CRA2018/19735/COU granted consent for the change of use and alterations and conversion from retail, storage and warehouse to retail, bar/restaurant and holiday accommodation The Old White Horse Market Place Settle North Yorkshire</p> <p><b>26/01159/FUL</b> Householder permission for 2 storey front extension, first floor side extension, rear decking area, conversion of garage to annexe, garden store, permeable parking and fencing to front of property as well as solar panels to the rear. 1 Cragdale Settle North Yorkshire BD24 9HX</p> <p><b>26/01209/TPO</b> Works to trees the subject to a Tree Preservation Order - T1 Horse Chestnut - fell. T2 Horse Chestnut - reduce to 8m T3 Sycamore - reduce to 8m. Anley Lodge House Cammock Lane To Settle Bypass Settle North Yorkshire.</p> <p><b>26/01296/DVCON PROPOSAL:</b> Section 73 application to vary condition 3 (tree protection) of planning permission CRAZA24/26454/FUL decided 25.03.2025, for alterations to tree protection method. E H Booth And Co Ltd New Road Sowarth Industrial Estate Settle North Yorkshire</p>

Signed: *Katie Dugdale*  
Town Clerk/RFO  
Settle Town Council

Date 7<sup>th</sup> April 2026  
[www.settletowncouncil.gov.uk](http://www.settletowncouncil.gov.uk)

	<p><b>26/01452/FUL</b> - Full planning permission for the partial change of use of approximately 19.25 square metres of the existing residential property (Use Class C3) to a hot food takeaway (Sui Generis). 41 Duke Street Settle North Yorkshire BD24 9DJ.</p> <p><b>C/62/645B</b> - Section 73 application to vary conditions 2 (approved plans), 3 (design details), 7 (extraction, ventilation and pipework details) &amp; 10 (treatment of phosphates) of C/62/645A (full planning permission for conversion of barn to dwelling and/or holiday let; reduce height of boundary walls adjacent to A65 for visibility splays; installation of package treatment plant and associated works to form curtilage and car parking) in respect of erection of small single storey extension; installation of solar panels to south west roof slope; replace roof with Yorkshire greys reproduction/imitation stone slate with diminishing courses; all external woodwork to be painted beige colour; extraction ventilation and associated pipework to be as detailed at Low Mearbeck Barn, Mearbeck, Long Preston, Skipton, North Yorkshire.</p> <p><b>b) Decisions</b></p>
008/2026-27	<p><b>Matters relating to County and Parish</b></p> <p>a) To receive a report on the repairs to be carried out on the Town Hall roof and any implications to the Council.</p> <p>b) To receive a report following a meeting with the owner of the Town Hall regarding the repairs to footpaths and the two unadopted footpaths and consider any further action.</p> <p>c) To confirm final arrangements for the Annual Parish Meeting and consider any further action.</p> <p>d) To discuss the current accessibility of the Town Hall and consider any further action - <i>Cllr White</i>.</p> <p>e) To discuss the licence for the bench on Longdale Avenue and consider any further actions.</p>
009/2026-27	<p><b>Play Areas and Open Spaces</b></p> <p>a) To receive an update on outstanding S106 monies from North Yorkshire Council.</p> <p>b) To discuss the outstanding transfer of land at Falcon Park and consider any further action.</p> <p>c) To discuss the current Council's storage facilities and consider the placement of a new large shed at Millennium Garden.</p>
010/2026-27	<p><b>Street Lighting</b></p> <p>a) To discuss the issues concerning the repair of LP48 due to an overgrown hedge and consider any further action.</p> <p>b) To consider repairs and upgrade to LED to streetlights LP48 – Mains View and LP155 Marshfield Road at a cost of £484 + VAT each.</p> <p>c) To consider repair works and upgrade to LED to streetlight LP81 – Albert Hill at a cost of £650 + VAT.</p>
011/2026-27	<p><b>Grant Applications</b></p> <p>To consider a grant application from the Friends of the Settle – Carlisle line under the parish grant scheme.</p>
012/2026-27	<p><b>Local Emergency Plan group</b> - To receive an update from the Local Emergency Plan working group.</p>
013/2026-27	<p><b>Finance</b></p> <p>a) To check the Market books and to receive the Market Report for March 2026.</p> <p>b) To approve accounts for payment and to note receipts for March and April to date.</p>
014/2026-27	<p><b>Correspondence</b></p> <p><b>a) To receive and respond</b> (correspondence received after the advertised agenda will be considered).</p> <p>i - To consider a request from Settle Parish Church, to use the strip of land adjacent to the Garden of Rest, for a summer fundraiser on the 11<sup>th</sup> / 12<sup>th</sup> July 2026.</p>

	<p><b>b) Items for Information only</b></p> <p>White Rose Bulletin &amp; YLCA training programme.</p>
015/2026-27	<p><b>Staffing matters arising</b></p> <p>a) To consider a resolution to exclude press and public from agenda items 211-2025-26 b) c) and d) due to business of a private and confidential nature.</p> <p>b) To receive an update from the Clerk on the appraisals held for other members of staff and to note the annual increment for two members of staff.</p> <p>c) To receive a report and details of the Clerk’s annual appraisal.</p> <p>d) To receive a performance report for a member of staff, at the end of their probationary period and consider any further action.</p> <p>e) Any other staffing matters arising or matters outstanding.</p>
016/2026-27	<p><b>Councillors</b></p> <p>a) Councillors report on outside meetings or events attended and recruitment of Councillors.</p> <p>b) To receive any training requests</p>
017/2026-27	<p><b>Impact of Meeting</b></p> <p>a) To discuss how this Council meeting has benefitted residents</p> <p>b) To discuss how this Council meeting has supported the Council's objectives and action plan.</p>
018/2026-27	<p><b>Future agenda items</b></p>
019/2026-27	<p><b>Dates of next meetings:</b></p> <p>Monday 27<sup>th</sup> April 2026 Annual Parish Meeting – St. John’s Methodist Church.</p> <p>Monday 11<sup>th</sup> May 2026 Annual Meeting of the Council.</p>