Settle TOWN COUNCIL

Market & Services Committee Agenda

Market and Services Committee Meeting of the Settle Town Council to be held on Tuesday 20th October 2026 at 1:00pm in Settle Town Hall. The public and press are invited, and Public Participation will be at 1:00pm. Public comments will be heard but the time will be restricted to 15 minutes or longer at the Chairman's discretion. No further comment during the meeting itself will be allowed unless resolved by a vote of the council. **The Council will record the meeting.**

Agenda Ref	Agenda- Market and Services Committee Tuesday 20th October 2026
MS01/2026-27	**Election of Chair of the Market and Services Committee**
MS02/2026-27	**Election of Vice Chair of the Market and Services Committee**
MS03/2026-27	**Apologies** i) To receive apologies for absence and record these in the minutes. ii) To consider the approval of reasons for absence given by Councillors.
MS04/2026-27	**Code of Conduct:** - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests.
MS05/2026-27	**Clerks report of any actions arising from the last minutes.**
MS06/2026-27	**Correspondence -** To receive any items of correspondence relating to the Market, Cemetery or Streetlighting.
MS07/2026-27	**Market** a) To receive a report and update from the Market Manager. b) To review payments and receipts to date, spend against budget and forecasted income. c) To discuss any equipment or materials needed for the market. d) To propose a Market budget for 2027-28 including tolls, advertising and sundry expenses.
MS08/2026-27	**Marketplace** a) To discuss Marketplace upgrades and maintenance and consider any further actions. b) To review payments and receipts to date, spend against budget and forecasted income. c) To propose a Marketplace budget for 2027-28 for maintenance, improvements and hire.
MS09/2026-27	**Cemetery** a) To receive a report from a Settle Parish Church representative. b) To review payments and receipts to date and forecasted income against budget. c) To discuss maintenance and improvements to the Cemetery. d) To review the Cemetery charges for 2027-28. e) To propose a Cemetery budget for 2027-28. f) Memorial stability testing - to receive an update and consider any further action.
MS10/2026-27	**Street Lighting** a) To review the payments to date and forecasted spend against budget. b) To review the earmarked reserves for streetlighting. c) To propose a Streetlighting budget for 2027-28.
MS11/2026-27	**Policies and procedures** a) To draft a 5-year Business Plan for duties that fall under the Market & Services committee remit. b) To consider the adoption of a memorial bench policy and consider the type, material and size of benches permitted.
MS12/2026-27	**Future Agenda Items.**
MS13/2026-27	**To arrange a date for the next Meeting of the Market and Services Committee:**

Signed: *Katie Dugdale*
Town Clerk/RFO
Contact: clerk@settletowncouncil.gov.uk

Date: 13th October 2026
Tel: 01729 823617