Settle TOWN COUNCIL

MINUTES OF THE MEETING OF RECREATION AND ENVIRONMENT COMMITTEE HELD IN SETTLE TOWN HALL ON MONDAY 19th October AT 4:30pm

Present: Cllrs Taylor (DT) (Chair), Warham (RW) (Vice Chair), Hayes (SH), Lord (JL), Rose (MR), White (BW)

Clerk: Katie Dugdale **Assistant Clerk:** Emma Rayner

Members of the Press / Public: None

Minute Ref	**Minutes of the Recreation and Environment Committee**
RE01/2026-27	Election of Chair of the Recreation and Environment Committee. **RESOLVED: Cllr. Taylor was elected as Chairman of the Recreation and Environment Committee.**
RE02/2026-27	Election of Vice Chair of the Recreation and Environment Committee. **RESOLVED: Cllr. Warham was elected as Vice Chairman of the Recreation and Environment Committee.**
RE03/2026-27	**Apologies:** To receive and approve reasons for apologies. **No apologies received**
RE04/2026-27	**Code of Conduct:** - Localism Act 2011 - to record any Councillor's Disclosable Pecuniary Interest (DPI) in relation to items on this agenda, to consider any dispensations or changes in member's register of interests. **No interests declared.**
RE05/2026-27	**Clerk report -** To receive an update from the Clerk on actions taken since the last meeting **The Clerk provided an update and the information was noted.**
RE06/2026-27	**Correspondence** (correspondence received after the advertised agenda will be considered). **No correspondence received prior to the meeting.**
RE07/2026-27	**Play Areas** a) Play Area annual inspection reports – to receive and review the annual report and discuss works already completed, and set a programme of repairs if required, subject to budget. **The Play Area annual inspection reports were reviewed. The Clerk provided an update on the works already completed by the handy person. It was noted that there was no areas of High Risk or Unacceptable Risk recorded on the inspection reports and that the handy person would continue to complete the outstanding maintenance works.** b) To discuss the fencing at the Town Head Play Area and consider any recommendations to Full Town Council. **The fencing at the Town Head Play Area was discussed. It was AGREED that the S106 agreement for the Town Head Play Area should be checked and that further discussions should be had on the use of the land. It was RESOLVED to recommend to Full Town Council that the two lower sections of the fencing be removed.** c) To discuss any other works / improvements and the budget required. **Other works required were discussed. It was AGREED that the handy person would extend the bark chippings area surrounding the swings at Commercial Street and replace the posts affected by rot at Falcon Park.** d) To discuss the play area upgrade of Bond Lane play area including grant applications, crowdfunding and consider the next steps. **The Clerk provided an update on a grant available from the National Lottery. It was RESOLVED that the Clerk would speak to the Lottery advice team to find out further information. It was AGREED that Cllrs Rose, Taylor, Hayes & Temple would look at grant applications for the Bond Lane play area.**

RE08/2026-27	**Open Spaces** a) Castlebergh - To review the site and consider further actions. **Cllr Hayes provided an update and the information was noted. RESOLVED: To contact Neil Helstine from the Yorkshire Dales National Park Authority to arrange a site visit to discuss the Castlebergh site and potential projects.** *17:29 Cllr Lord left the meeting* b) To discuss any other works / improvements for Open Spaces and the budget required. **Cllr White discussed the option of rewilding areas of Council owned / managed land. It was AGREED that the Climate & Biodiversity Advisory group would look into this in more detail and bring back any recommendations to Full Council.** c) Any other matters arising. **No other matters arising.**
RE09/2026-27	**Finance** a) To review payments and receipts to date and forecasted spend against budget. **The payments and receipts to date and the forecasted spend against budget were reviewed. The information was noted.** b) To review the earmarked reserves for Recreational / Amenities. **The earmarked reserves for Recreational / Amenities were reviewed. RESOLVED: To make a recommendation to Full Town Council for the creation of an Earmarked reserve for Castlebergh.** c) To draft a 5 year Business Plan for Recreational / Amenities works / projects. **Ideas and projects for a 5-year Plan were discussed. It was AGREED that ideas be collated to produce a draft version and that this be presented to a future Full Town Council meeting.** d) To propose a Recreational / Amenities maintenance budget, including Castlebergh, play areas, pump track maintenance and Millennium Garden for 2027-28. **The Recreational / Amenities budget was discussed, and it was RESOLVED to propose the figure of £25,800 to the Full Town Council at its next meeting.**
RE10/2026-27	Future agenda items – **To be emailed to the Clerk.**
RE11/2026-27	Date of next meeting of the Recreation & Environment Committee: **It was AGREED that the next meeting would take place in February / March 2027 and a date would be circulated.** *The meeting closed at 17:59*